

**ORDINANCE NO. 345**

**AN ORDINANCE TO ESTABLISH THE PLANNING COMMISSION FOR  
THE CITY OF FOREMAN**

WHEREAS, Arkansas law empowers municipalities to create a planning commission of not less than five (5) members; and

WHEREAS, the City of Foreman desires for a more orderly regulation of property development, uses, and values in the City of Foreman; and

WHEREAS, the City hereby ordains as follows:

Section 1. Commission created There is hereby created a Planning Commission. The City of Foreman Planning and Zoning Commission, after passage of this Ordinance, shall be composed of five (5) members with three (3) members constituting a quorum.

At least two-thirds (2/3) of said Commission shall not hold any other elected or appointed municipal office or appointment except membership in the Board of Adjustments or a joint planning agency; (however, the City Council shall serve in the interim until the establishment of said Planning Commission for a period of time not to exceed three (3) months.) However, one (1) member of the current City Council to be nominated by the Mayor and/or any City Council member and confirmed by a majority vote by the City Council. That the Planning Commission shall designate one (1) of its members as a Chairman, preferably that member of the City Council and elect a Vice-Chairman and other such officers as it may require. (The position of Secretary shall not constitute a member of the Commission.) The remainder of membership of the Commission may be nominated by the Mayor or any member of the City Council and confirmed by a majority quorum vote of the then existing City Council. (The temporary functioning by the City Council as the Planning Commission shall be self-terminating and existing without further actions.) Members shall serve without compensation unless otherwise approved by a majority vote of the City Council.

Section 2. Terms The original members of the Planning Commission shall be appointed to a term of one (1), two (2), three (3), four (4) or five (5) years. When the term of any member shall expire, the Mayor shall make a nomination to fill the vacancy for a period of five (5) years. When a vacancy shall otherwise occur, the Mayor shall nominate a person to serve the remainder of that term.


Section 3. Election of officers At a time and a place to be designated by the Mayor, the Planning Commission shall meet and organize by electing from its members a chairman, vice-chairman and a secretary unless otherwise herein set forth.

Section 4. Rules and regulations The Planning Commission shall make and adopt such rules and regulations as to govern its proceedings, which shall provide for a regular meeting date at least once each three (3) months and more often if prescribed by the Commission.

Section 5. Employment of assistance, expenditures The Planning Commission is authorized to employ such assistance as it deems necessary in carrying out its duties and responsibilities. It cannot expend or encumber city funds without prior appropriation and approval by the City Council.

Section 6. Powers and duties The Commission is vested with all powers and duties as prescribed to such a commission under Arkansas law.

This Ordinance adopted on this 22nd day of August, 2022.

  
William B. Harp, Mayor

ATTEST:

  
Roger Quilty, City Recorder